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A G R E E M E N T

Between

Mercer County
The County of Mercer

And

AFSCME Local 2287

X
Effective: January 1, 1981
Expiration: December 31, 1982

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PREAMBLE

This Agreement, dated July 14, 1988, between the County of Mercer, hereinafter referred to as the "Employer," and Local Number 2287 of the American Federation of State, County, and Municipal Employees (AFL-CIO), hereinafter referred to as the "Union."

WHEREAS, the County has voluntarily endorsed the practices and procedures of collective bargaining as a fair and orderly way of conducting its relations with its employees, insofar as such practices and procedures are appropriate to the functions and obligations of the County to retain the right to effectively operate in a responsible and efficient manner and are consonant with the paramount interests of the County and its citizens; and

WHEREAS, the parties recognize that this Agreement is not intended to modify any of the discretionary authority vested in the County by the statutes of the State of New Jersey; and

WHEREAS, it is the intention of this Agreement to provide, where not otherwise mandated by statute or ordinance, or by Court rules and directives of the Administrative Office of the Courts as applicable to employees covered by Rule 1:17 of the rules governing the Courts of the State of New Jersey, for the salary structure, fringe benefits, and employment conditions of employees covered by this Agreement, to prevent interruptions of work and interference with the efficient operations of the County and to provide an orderly and prompt method for handling and processing grievances;

WHEREAS, the Employer and the Union entered into an Agreement on _____, which Agreement was approved by the Board of Chosen Freeholders.

NOW, THEREFORE, the parties agree with each other as follows:

1.

RECOGNITION

1.1 The Employer recognizes the Union as the sole and/or exclusive bargaining agent for the purpose of establishing salaries, wages, hours, and other conditions of employment for all of its employees in the classifications listed under Appendix A hereto, and by reference made a part of this Agreement, and for such additional classification as the parties may later agree to include.

2.

MANAGEMENT RIGHTS

2.1 The Employer retains and may exercise all rights, powers, duties, authority, and responsibilities conferred upon and vested in it by the laws and Constitution of the State of New Jersey. Except as specifically abridged, limited, or modified by the terms of this Agreement between the Employer and the Union, all such rights, powers, authority, prerogatives of management and responsibility to promulgate and enforce reasonable and necessary rules and regulations governing the conduct and the activities of the employees are exclusively retained by the Employer.

3.

UNION SECURITY

3.1 Upon receipt of a lawfully executed written authorization from an employee, the Employer agrees to deduct the regular monthly union dues of such an employee from his pay and remit such deduction by the tenth day of the succeeding month to the official designated by the Union in writing to receive such deductions. The Union will notify the Employer in writing of the exact amount of such regular membership dues to be deducted. Such deductions shall be made in compliance with "Title 52 of the Revised Statutes" as amended. The authorization shall remain in effect unless terminated by the employee who must give written notice of such cancellation (notice of withdrawal) to the Employer and the Union. Such termination of dues deductions shall take place as of the January 1st or July 1st next succeeding the date on which written notice of withdrawal is filed by an employee with the Employer and the Union.

3.2 Dues deduction for any employee covered by the terms and conditions of this Agreement shall be limited to AFSCME Local 2287. Existing written authorization for dues deduction to an employee organization other than AFSCME Local 2287 must be terminated within sixty (60) days of the date of execution of this Agreement.

3.3 The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders, or judgments brought or issued against the Employer as a result of any action by the Employer under the provisions of this Article.

3.4 Any employee in the bargaining unit on the effective date of this Agreement who does not join the Union within thirty (30) days thereafter, any new employee who does not join within thirty (30) days of initial employment within the unit, any employee previously employed within the unit who does not join within ten (10) days of reentry into employment within the unit, or any temporary employee who does not join within the date of satisfactory completion of the probationary period or the completion of a three (3) month period following the beginning of employment, whichever is sooner, shall as a condition of employment, pay a representation fee to the Union by automatic payroll deduction. The representation fee shall be in an amount equal to 85 percent of the regular Union membership dues, fees, and assessments as certified by the Union to the Employer.

The Union's entitlement to the representation fee shall continue beyond the termination date of this Agreement so long as the Union remains the majority representative of the employees in the unit, provided that no modification is made in this provision by a successor agreement between the Union and the Employer.

The determination of the appropriate representation fees, those employees covered, payroll deduction provision, fees, those employees covered, payroll deduction provision, challenges to fair share fee assessments, time for fair share payments, and all other questions relating to the Agency Shop Law and its proper interpretation shall be made in accordance with Public Law 1979, Chapter 477, and N.J.S.A. 34:13A5.4, et. al.

4.

WORK SCHEDULES
(Blue Collar)

4.1 The work week shall consist of five (5) consecutive days, Monday through Friday, inclusive, except for employees in continuous operations. A continuous operation is defined as an operation where the nature of the work provides for more than an eight (8) hour period per day and/or more than five (5) days per week. Any exceptions to the work schedules as outlined above may be made by the Employer and the Union by mutual agreement.

4.2 Where the nature of the work involved requires continuous operations, employees will have their schedules arranged in a manner which will assure, on a rotation basis, that all employees will have an equal share of Saturdays and Sundays off, distributed evenly through the year.

4.3 The starting times of work shifts shall be determined by the Employer on January 1 of each year.

5.

OVERTIME

(Blue Collar)

5.1 Time and one-half the employee's regular rate of pay shall be paid for all work performed under any of the following conditions, but compensation shall not be paid twice for the same hours.

a. All work performed in excess of forty (40) hours weekly.

b. All work performed on the sixth workday as such of any work week, excepting those operations exempted by mutual agreement between the Employer and the Union.

c. All work performed on a holiday plus the regular day's pay, except as modified by Paragraph 5.2 below.

d. For employees in continuous operations all work performed on the sixth workday of the work week schedule referred to in Article entitled "Work Schedules."

e. For employees working in the job classification of Airport Security Officer all work performed on the first and third non-working days of their work schedule.

5.2 Double time the employee's regular rate of pay shall be paid for work performed under the following conditions:

a. All work performed on the seventh day as such of any work week, excepting those operations exempted by mutual agreement between the Employer and the Union.

b. All consecutive hours of work performed in excess of sixteen (16) consecutive hours.

c. All non-scheduled work performed on a holiday after an initial eight (8) hour shift when an employee is called in to work because of a natural emergency (i.e., snow, ice and wind storms, flooding conditions).

d. For employees in continuous operations all work performed on the seventh workday of the work week schedule referred to in Article entitled "Work Schedules."

e. For employees working in the job classification of Airport Security Officer all work performed on the second and fourth non-working days of their work schedule.

5.3 Authorized sick days, vacation days, personal days, or any other authorized leave of absence are considered work days for the purpose of computation of overtime payments in Paragraphs 5.1 and 5.2 above.

5.4 Specific operations shall be exempted from the overtime provisions outlined in Paragraphs 5.1 and 5.2 above by mutual agreement between the Employer and the Union.

5.5 Overtime opportunities will be distributed as equally as possible among employees in the same job classification, department, and shift. It is understood that nothing in this clause shall require payment for overtime hours not worked.

5.6 The County will provide meals for employees working overtime through a regularly scheduled meal period with the stipulation that the employee has worked four (4) hours overtime, or if the employee is called in on an emergency basis before his starting time and works through the regular breakfast hour.

5.7 No employee covered by the provisions of this Agreement shall be authorized to receive compensatory time off in lieu of wages earned on overtime.

(White Collar)

5.8 Time and one-half the employee's regular hourly rate of pay shall be paid for all authorized overtime work performed under any of the following conditions, but compensation shall not be paid twice for the same hours.

a. All work performed beyond the normal daily work schedule as provided in Paragraph 5.10 below.

b. All work performed beyond the normal weekly work week.

c. All work performed on a Saturday.

d. All work performed on a holiday, plus the regular day's pay.

5.9 Double time the employee's regular hourly rate of pay shall be paid for all authorized overtime work performed under the following conditions:

a. All work performed on Sunday.

b. All consecutive hours of work performed in excess of sixteen (16) consecutive hours.

5.10 Authorized overtime work performed beyond the normal work schedule shall be calculated and paid in the following manner:

a. From the termination of the normal work schedule through the first fifteen (15) minutes of authorized overtime, no compensation.

b. From the sixteenth minute through the thirtieth minute of authorized overtime, a one-half hour overtime payment.

c. From the thirty-first minute and thereafter of all authorized overtime, payment for all overtime worked, commencing with the termination of the normal work schedule through the termination of authorized overtime assignment.

5.11 Authorized sick days, vacation days, personal days, or any other authorized leave of absence are considered work days for the computation of overtime payments in Paragraphs 5.8 and 5.9 above.

5.12 The Employer agrees to provide a meal allowance for employees working overtime through a regularly scheduled meal period with the stipulation that the employee has worked two (2) hours overtime or is called in on an emergency basis before his normal starting time and works through his regular meal period. Employees so entitled, based on the above criteria, will be paid a meal allowance at the rate of \$2, \$3, and \$5 for breakfast, lunch, and dinner, respectively.

Employees working authorized, regularly scheduled overtime on Saturday, Sunday, or holidays will not be entitled to a meal allowance.

5.13 All employees covered by the provisions of this Article shall be entitled to elect to be paid for authorized overtime hours worked in accordance with Paragraphs 5.8, 5.9, and 5.10 above or to be given compensatory time off on an hour-for-hour basis. Should the situation arise where an employee is required to take compensatory time off in lieu of payment for overtime hours worked, said employee shall be granted compensatory time off at the rate of one-and-one-half hours for each overtime hour worked.

5.14 Overtime opportunities will be distributed as equally as possible according to seniority among those employees within a division who regularly perform such work. It is understood that nothing in this clause shall require payment for overtime hours not worked.

6.

PAY SCALES OR RATES OF PAY

6.1 The 1981 pay scales for all employees covered by this Agreement shall be as set forth in Appendix A attached, and the 1982 pay scales for all employees covered by this Agreement shall be as set forth in Appendix B attached.

6.2 During the term of this Agreement, the pay scales will not be changed unless by mutual consent of the Employer and the Union.

6.3 All employees covered by this Agreement, hired prior to January 1, 1980, shall have their salaries increased during calendar years 1981 and 1982 as follows:

a. Effective January 1, 1981, eight (8) percent on their base annual salaries as of December 31, 1980.

b. Effective January 1, 1982, nine (9) percent on their base annual salaries as of December 31, 1981.

c. Effective January 1, 1982, \$200 on their base annual salaries as of January 1, 1982, not to exceed the maximum of the range as set forth in Appendix B.

d. Effective July 1, 1982, \$200 on their base annual salaries as of June 30, 1982, not to exceed the maximum of the range as set forth in Appendix B.

6.4 All employees covered by this Agreement, hired during the period January 1, 1981, through December 31, 1981, shall have their salaries increased during calendar year 1982 as follows:

a. Effective January 1, 1982, nine (9) percent on their base annual salaries as of December 31, 1981.

6.5 All employees covered by this Agreement, hired during the period January 1, 1982, through December 31, 1982, shall receive the minimum of their job classification as set forth in Appendix B, effective their date of hire.

6.6 A blue collar employee who performs work in a higher pay classification other than his own for at least four (4) hours in any work day shall receive the higher rate of pay for such work for the time it is performed, and his salary shall be adjusted to the minimum of the new range or to an amount equal to five (5) percent above his present salary, whichever is higher, and in no instance would an employee receive less than his present salary.

6.7 A white collar employee who performs work in a higher pay classification other than his own shall receive the minimum of the higher classification or an amount equal to five (5) percent above his present salary, whichever is higher, provided, however, such assignment is authorized by the department director and County Administrator and submission of CS-6 forms is made to Civil Service effecting said temporary appointment.

6.8 Those employees in this unit who receive a promotion to a higher classification shall go to the minimum of the new range or receive a salary increase of five (5) percent, whichever is higher. The anniversary date for such employees shall not change.

7.

CALL-IN TIME

7.1 Any employee who is requested and returns to work during periods other than his regularly scheduled shift shall be paid time-and-one-half for such work and is guaranteed not less than four (4) hours pay at the overtime rate, provided, however, if the employee elects to leave upon completion of the work assignment and such assignment requires two (2) hours or less, said employee will be paid a minimum of two (2) hours at the overtime rate.

If the assignment exceeds two (2) hours, the employee shall be entitled to the guaranteed four (4) hours pay at the overtime rate.

When an employee's call-in time work assignment and his regular shift overlap, said employee shall not be paid two (2) hours overtime in addition to his regular day's pay but shall be paid in the following manner:

a. Time-and-one-half the employee's regular hourly rate of pay for the first two (2) hours worked.

b. For the balance of the employee's regularly scheduled shift, he shall be compensated at his regular hourly straight time rate of pay.

8.

INSURANCE AND RETIREMENT BENEFITS

8.1 The Employer agrees to provide hospital/medical insurance through the New Jersey State Health Benefits Program to eligible employees and their families as defined in the amended program and set forth in the Group Insurance contracts issued to the State Health Benefits Commission.

8.2 The Employer agrees to provide hospital/medical insurance to eligible retired employees in accordance with the provisions of Chapter 88, Public Law of 1974.

8.3 The Employer agrees to provide retirement benefits to eligible employees in accordance with the provisions of the New Jersey Public Employees' Retirement System.

8.4 The Employer agrees to provide a \$2.50 co-payment Prescription Drug Program to eligible employees in accordance with the provisions of the contractual agreement between the County of Mercer and Blue Cross of New Jersey. Eligible employees, for the purposes of this Program, shall be defined as all full-time permanent employees only. However, all full-time employees and all part-time employees working twenty (20) or more hours per week employed as of July 1, 1981, shall continue to receive this benefit.

8.5 The Employer agrees to provide for the payment of accumulated unused sick leave at the time of retirement of an eligible County employee in accordance with the provisions established by Resolution Number 76-405, adopted September 14, 1976.

8.6 The Employer agrees to provide a Dental Insurance Program to eligible employees and their families, the premium costs for said program to be paid for by the Employer. Eligible employees, for the purposes of this Program, shall be defined as all full-time permanent employees only. However, all full-time employees and all part-time employees working twenty (20) hours per week employed as of July 1, 1981, shall continue to receive this benefit.

PAID LEAVES OF ABSENCE

9.1 BEREAVEMENT DAYS - In the event of the death of a member of the immediate family of any employee covered by this Agreement, the immediate family being mother, father, sister, brother, spouse, child, mother-in-law, father-in-law, or any other relative living in the household of the employee, said employee shall be excused for a period not to exceed five (5) consecutive days for bereavement purposes beginning with the day of death or the day after the date of death. In the event of the death of a grandparent or grandchild not living in the household of the employee, said employee shall be excused for a period not to exceed one (1) day. The employee will be paid his regular hourly rate of pay for any such days of excused absence which occur during his normal work week, but in no event more than eight (8) hours pay (blue collar) or seven (7) hours pay (white collar) for any one (1) day.

9.2 UNION BUSINESS DAYS - An employee who is duly authorized in writing to be a representative of the Union shall be granted a leave of absence with pay for the time necessary to conduct Union business or attend conventions. The Union shall be authorized an aggregate of no more than sixty (60) days in any calendar year for the above purpose, provided a request for such days is made in writing and authorization granted by the County Administrator. The Union President and/or his/her designee shall be allowed such time off as is necessary to conduct intra-county Union business, provided that prior approval is requested and authorization granted by the division director; such authorization shall not be unreasonably denied.

9.3 OCCUPATIONAL INJURY LEAVE - Any employee who is disabled because of occupational injury or illness shall be charged with loss of time up to and including the fifth consecutive working day from day after the date of injury or illness.

Any permanent employee who is disabled for a period of more than five (5) consecutive working days as a result of occupational injury or illness shall be granted a leave of absence with full pay for the entire period of disability, such leave to be limited to a maximum period of one (1) year from date of injury or illness. In the event that an employee working in the title Airport Security Officer sustains a disability resulting from a hazardous duty incident (i.e., fire, explosion, air crash, assault or battery), then the maximum of one (1) year shall be extended to eighteen (18) months. Employees who sustain a recurrence or reinjury shall not be required to satisfy an additional five (5) day waiting period for eligibility for full pay status; however, the duration of full pay status shall be limited to the one (1) year or eighteen (18) months, as provided above from the date of the original injury or illness. Employees returning from authorized leave of absence as set forth above will be restored to their original job classification and shift at the then appropriate rate of pay with no loss of seniority or other employee rights, privileges, or benefits.

The leave of absence with full pay for work-related injuries or illness referred to in the paragraph above shall be subject to the following conditions:

a. Causation. The employee's disability must be an injury or illness resulting from or arising from the employment.

(1) Injuries which would clearly not have occurred but for a specific work-related accident or a condition of employment are compensable.

(2) Pre-existing physical illnesses, diseases, or defects aggravated by the employment shall not be compensable where such aggravated injury was a condition of the job that was foreseeable by the employee.

(3) Psychological or psychiatric illness shall not be compensable, except where such illness may be traced to a specific work-related accident or occurrence which traumatized the employee, thereby creating the illness, and the claim is supported by medical documentation.

(4) Illnesses such as heart disorder, not clearly caused by the employment or the work environment, are not compensable.

b. Physical Area. Any accident resulting in injury for which the employee seeks compensation must occur on the work premises.

(1) Work premises shall be defined as the physical operation of the Employer, e.g. hospital and hospital grounds, building and parking facilities provided by the Employer for the benefit of its employees, etc.

(2) The employee shall be compensated for any injury which occurs off the normal work premises while he is clearly acting within the scope of the employment.

c. Time. For an injury to be compensable, it must occur during the employee's normal working hours or during approved overtime hours.

d. Burden of Proof. In all cases, the burden of proof is on the employee.

Any temporary, provisional, or CETA employee who is disabled as a result of occupational injury or illness shall not be entitled to a leave of absence with full pay as outlined above, but shall be covered by the provisions of the Workers' Compensation Law from date of injury or illness.

9.4 Sick Leave. All full-time permanent, full-time temporary or full-time provisional employees shall be entitled to sick leave with pay.

a. Sick leave may be utilized by employees when they are unable to perform their work by reason of personal illness, maternity, accident, or exposure to contagious disease. Sick leave may also be utilized for short periods for the attendance by the employee upon a member of the immediate family who is seriously ill. Sick leave may be taken in one-half day units.

b. The minimum sick leave with pay shall accrue to any full-time permanent employee on the basis of one working day per month during the remainder of the first calendar year of employment after initial appointment and fifteen (15) working days in every calendar year thereafter, said fifteen (15) days to be credited effective January 1 of each succeeding year.

c. The minimum sick leave with pay shall accrue to any full-time temporary, full-time provisional, or full-time CETA employee at the rate of one working day per month as earned.

d. Any amount of sick leave allowance not used in any calendar year shall accumulate to the employee's credit from year to year to be used if and when needed for such purpose.

e. An employee shall not be reimbursed for accrued sick leave at the time of termination of his employment excepting as provided under Article entitled, "Insurance and Retirement Benefits."

f. If an employee is absent for reasons that entitle him to sick leave, the employee's supervisor shall be notified promptly as of the employee's usual reporting time, except in those situations where notice must be made prior to the employee's starting time in compliance with specific department regulations.

(1) Failure to so notify his supervisor shall be cause for denial of the use of sick leave for that absence.

(2) Absence without proper notice for five (5) consecutive days shall constitute a resignation not in good standing.

g. (1) The Employer may require proof of illness of an employee on sick leave, whenever such requirements appear reasonable. Abuse of sick leave shall be cause for disciplinary action.

(2) In case of leave of absence due to exposure to contagious disease, a certificate from the Department of Health shall be required.

(3) The Employer may require an employee who has been absent because of personal illness, as a condition of his return to duty, to be examined by the County Medical Examiner or by a physician designated by the Medical Examiner. Such examination shall establish whether the employee is capable of performing his normal duties without limitations and that his return will not jeopardize the health of the other employees.

h. Part-time temporary, part-time provisional, seasonal, or hourly paid employees shall not be entitled to sick leave.

i. Sick leave credits shall continue to accrue while an employee is on leave with pay. Credits shall not accrue while an employee is on any leave without pay except active military leave.

9.5 Personal Leave. All employees covered by the provisions of this Agreement shall be entitled to three (3) days per year leave of absence with pay for personal business which may be taken in one-half day units. Said leave shall not be taken unless 48 hours notice thereof has been given to the employee's supervisor. In the event that 48 hours notice cannot be given, said leave may be taken only upon the authorization of said supervisor. The Employer reserves the right to deny requests for personal days as conditions warrant, but authorization shall not be unreasonably withheld. Personal days shall not be taken in conjunction with vacation leave.

9.6 Jury Duty. All employees covered by the terms of this Agreement shall be granted a leave of absence with pay when required to serve on jury duty. Employees granted this leave of absence shall be required to return or reimburse the Employer for any jury fees or compensation received by them for serving on jury duty.

In the event that an employee serving on jury duty is given advance notice that he is not to report for jury duty on any specific day, said employee shall report for work at his normal starting time. Should an employee serving on jury duty be released from jury duty prior to 12:00 noon on any specific day, he shall be required to report to work for the remainder of his shift if released from jury duty prior to 12:00 noon.

In the event that an employee serving on jury duty is released after 12:00 noon, said employee shall not be required to report to work for the remainder of his shift.

For the purposes of this Article, any employee who is called upon to serve jury duty shall have his work schedule adjusted, if necessary, to place him on the normal (daytime) shift for the period of time he is required to serve jury duty.

10.

ABSENCE WITHOUT LEAVE

10.1 Any unauthorized absence of an employee from duty shall be an absence without leave and is cause for disciplinary action.

10.2 Leave granted for a particular reason and used for a purpose other than that for which such leave has been granted, shall be unauthorized absence and may be cause for disciplinary action.

11.

NON-PAID LEAVES OF ABSENCE

11.1 A permanent employee shall be entitled to a leave of absence without pay to accept a permanent appointment with another governmental agency in New Jersey for a period not to exceed four (4) months.

11.2 The Employer will grant leaves of absence to two (2) employees, not more than one from any division, to accept full-time Union employment. Sixty (60) days notice in writing shall be given to the Employer by any employee requesting such leave.

11.3 All other leaves of absence without pay shall be at the discretion of the Employer.

11.4 Employees returning from authorized leaves of absence as set forth in the paragraph(s) above will be restored to their original classifications and salaries which they were earning at the time leave was granted. Said employees will suffer no loss of seniority or other employee rights, privileges, or benefits, provided, however, that sick leave, vacation leave, and longevity credits shall not accrue except for those on military leave.

12.

SENIORITY

12.1 Seniority is defined as an employee's total continuous length of service with the County beginning with his initial date of hire. In the case of employees of Donnelly Memorial Hospital, date of hire shall be defined as date of hire with that institution. Any authorized leave of absence is considered to be continuous service.

12.2 Seniority shall be given preference in promotions, demotions, layoffs, recall, vacation scheduling, and work shifts as defined in Paragraph 12.3 below.

Where ability to perform work and physical fitness are considerations in application of the above paragraph, determinations shall be made by the Employer. For court employees covered by Rule 1:17 (Supra), the determination referred to above shall be made by the Assignment Judge or his designee.

12.3 Where more than one work shift per day within a given classification is in effect, employees within such classification will be given preference of shifts on a seniority basis only when vacancies occur or changes in the number of employees per shift are being made. Where such vacancy occurs, or where there is a change in the number of employees per shift, a senior employee will not be permitted or required to wait longer than one (1) year to exercise his preference of shift over a less senior employee.

12.4 The Employer shall maintain an accurate, up-to-date seniority roster showing each employee's date of hire, classification, and pay rate and shall furnish copies of same to the Union upon request.

12.5 The Employer shall promptly advise the appropriate Union representative of any changes which necessitate amendments to the seniority list.

13.

HOLIDAYS

13.1 The following days are recognized paid holidays whether or not worked:

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
Lincoln's Birthday	General Election Day
Washington's Birthday	Veteran's Day
Good Friday	Thanksgiving Day
Memorial Day	Day After Thanksgiving
Independence Day	Christmas Day

13.2 Holidays enumerated in the paragraph above which fall on a Saturday shall be celebrated on the preceding Friday; holidays which fall on a Sunday shall be celebrated on the following Monday; holidays which fall within an employee's vacation period shall be celebrated at the employee's option unless the Employer determines that it cannot be taken because of pressure of work.

13.3 In order to be eligible for holiday pay, an employee must be on the active payroll of the Employer and must have worked his full regularly scheduled workday before and after the holiday, unless such absence is authorized with pay or ordered.

13.4 Part-time temporary, part-time provisional, seasonal, or hourly paid employees shall not be entitled to holiday pay.

14.

GRIEVANCE PROCEDURE

14.1 A grievance is defined as:

a. A claimed breach, misinterpretation, or improper application of the terms of this Agreement; or

b. A claimed violation, misinterpretation, or misapplication of rules and regulations, existing policy or orders, applicable to the division or department which employs the grievant affecting the terms and conditions of employment.

A claimed grievance shall be discussed between the employee and a supervisor and, if unresolved after discussion, shall be resolved in the following manner:

Step One: The Union steward or employee, or both, shall take up the grievance with the employee's division head within ten (10) days of its occurrence. It shall be stated in writing and signed by the grievant. No later than five (5) days after receipt of grievance, the division head shall meet with the grievant to discuss the grievance. The division head shall render a decision in writing within five (5) days after the meeting.

Step Two: If the grievance has not been settled to the employee's satisfaction, it shall be presented in writing to the department director within five (5) days from receipt of the response from the division head. For Step Two grievances involving employees in the Probation Department, said grievance should be presented in writing to the Assignment Judge or his designee. No later than five (5) days after receipt of grievance, the department director or Assignment Judge or his designee shall meet with the grievant to discuss the grievance. The department director or the Assignment Judge or his designee shall give an answer in writing no later than five (5) days after the meeting.

Step Three: If the grievance has not been settled to the employee's satisfaction, it shall be presented in writing to the County Administrator within five (5) days from receipt of the response from the department director. No later than five (5) days after receipt of grievance, the County Administrator shall meet with the grievant to discuss the grievance. The County Administrator shall give an answer in writing no later than five (5) days after the meeting. Step Three of the grievance procedure shall not apply to employees of the Probation Department.

Step Four: If the grievance is still unsettled, the Union may within fifteen (15) days after the reply of the County Administrator or Assignment Judge or his designee is due, by written notice to the County Administrator or Assignment Judge or his designee shall request the Public Employment Relations Commission to supply the parties with a panel of arbitrators. The arbitrator shall be selected by the parties

in accordance with the rules promulgated by the Public Employment Relations Commission. The decision of the arbitrator shall be final and binding on all parties; it being expressly understood that such binding arbitration is limited exclusively to disputes involving the application, meaning, or interpretation of this Agreement.

14.2 Expenses for the arbitrator's services and the proceedings shall be borne equally by the Employer and the Union. However, each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record.

14.3 The Union will notify the Employer in writing of the names of its employees who are designated by the Union to represent employees under the grievance procedure. An employee so designated by the Union will be permitted to confer with other Union representatives, employees, and employment representatives regarding matters of employee representation, during working hours and without loss of pay provided, however, all said employees shall secure the permission of their immediate superior, which permission shall not be unreasonably withheld.

14.4 Representatives of the Union, who are not employees previously accredited to the Employer in writing by the Union, shall be permitted to come on the premises of the employer for the purpose of investigating and discussing grievances, so long as such right is reasonably exercised and there is no undue interference with work progress, provided, however, they first obtain permission to do so from the employee's department director or his designated representative, permission for which shall not be unreasonably withheld.

15.

DISCIPLINE/DISCHARGE

15.1 It is expressly understood that the Employer shall have the right to discipline or discharge any employee; however, the Employer agrees that it shall not discipline or discharge any employee covered by the terms of this Agreement without just cause.

15.2 In any instance where an employee is subject to disciplinary action which would result in lost time, such disciplinary action shall not be implemented for at least three (3) working days subsequent from the day when the incident occurred. During these three (3) days, the Employer and employee shall confer in an attempt to resolve the matter. Such procedure is not applicable in circumstances where the employee has been charged with:

- a. Incapacity due to mental or physical disability.
- b. Intoxication while on duty.
- c. Disorderly or immoral conduct.
- d. Where violence and/or the health and safety of other employees or Employer may be involved.
- e. Serious neglect of duty.

15.3 In any disciplinary action against an employee, said employee shall be entitled to written notice of the charges and specifications and a hearing. Further, the charged employee shall have the right to Union representation at this disciplinary hearing.

15.4 Any employee who is disciplined or discharged shall have the right to appeal this disciplinary action. This appeal may be made either to the Civil Service Commission or to binding arbitration (in accordance with the Article of this Agreement entitled "Grievance Procedure"). It is expressly understood that an employee shall only be entitled to one avenue of appeal and, furthermore, that any employee exercising his right of appeal to the Civil Service Commission waives his right to arbitration and, conversely, that any employee exercising his right of appeal to arbitration waives his right to appeal to Civil Service.

15.5 The County agrees to provide a copy of any incident report or written reprimand that is to be included in an employee's personnel record to the affected employee. Further, said employee shall have the right to respond in writing to the incident report or written reprimand, a copy of said written response to be placed in the employee's personnel record file.

16.

SAFETY AND HEALTH

16.1 The Employer shall at all times maintain safe and healthful working conditions and will provide employees with wearing apparel, tools, or devices deemed necessary in order to ensure their safety and health. When such materials are issued, they shall be used. Failure to utilize said safety materials when issued shall be cause for disciplinary action.

16.2 The Employer and the Union shall each designate a safety committee member and two alternates. It shall be the joint responsibility of the members or their alternates to investigate and correct unsafe and unhealthful conditions. The members or their alternates shall meet periodically as necessary to review conditions in general and to make recommendations to either or both parties when appropriate. The safety committee member representing the Union or one of his alternates, with the approval of the Employer, shall be permitted reasonable opportunity to visit work locations throughout the Employer's facilities for the purpose of investigating safety and health conditions during working hours with no loss of pay.

17.

EQUAL TREATMENT

17.1 The Employer agrees that there shall be no discrimination or favoritism for reasons of sex, age, nationality, race, religion, political affiliation, Union membership, or Union activities.

17.2 The Employer and the Union agree not to interfere with the right of employees to become or not to become members of the Union and further that there shall be no discrimination or coercion against any employee because of Union membership or non-membership.

18.

WORK RULES

18.1 The Employer may, after negotiation with the Union, establish reasonable and necessary rules of work and conduct for employees. Such rules shall be equitably applied and enforced.

18.2 Such work rules shall be subject to the grievance procedure.

19.

ANNUAL VACATION LEAVE

19.1 All full-time permanent employees shall be entitled to vacation leave based on their years of continuous service. Periods on a leave of absence without pay except military leave shall be deducted from an employee's total continuous service for purposes of determining the earned service credit for vacation leave.

19.2 Annual vacation leave with pay for all full-time permanent employees shall be earned as follows:

a. One (1) working day of vacation for each month of service during the remainder of the calendar year following the date of appointment.

b. After one (1) year and to completion of five (5) years, twelve (12) working days.

c. From beginning of sixth year to completion of tenth year, fifteen (15) working days.

d. From beginning of eleventh year to completion of fifteenth year, twenty (20) working days.

e. After completion of fifteenth year, twenty-five (25) working days.

19.3 Annual vacation leave with pay for all full-time temporary, full-time provisional, and CETA employees shall be earned at the rate of one (1) day per month.

19.4 The rate of vacation pay shall be the employee's regular straight time rate of pay in effect for the employee's regular job on the payday immediately preceding his vacation period.

19.5 An employee who is called back to work while on authorized vacation shall be paid one day's pay in addition to regular day's pay and shall not lose vacation day or days.

19.6 Vacation allowance must be taken during the current calendar year unless the Employer determines that it cannot be taken because of the pressure of work. Any vacation allowance so denied may be carried over into the next succeeding year. A maximum of ten (10) vacation days, at the option of the employee, may be carried over from one calendar year into the succeeding year.

19.7 A permanent employee who returns from military service is entitled to full vacation allowance for the calendar year of return and for the year preceding, providing the latter can be taken during the year of return.

19.8 An employee covered by this Agreement who is retiring or who has otherwise separated shall be entitled to the vacation allowance for the current year prorated upon the number of months worked in the calendar year in which the separation or retirement becomes effective and any vacation leave which may have been carried over from the preceding calendar year.

Whenever an employee covered by this Agreement dies, having to his credit any annual vacation leave, there shall be calculated and paid to his estate a sum of money equal to the compensation figured on his salary rate at the time of death.

19.9 Part-time temporary, part-time provisional, seasonal, or hourly paid employees shall not be entitled to vacation leave.

19.10 Vacation leave credits shall continue to accrue while an employee is on leave with pay. Vacation credits shall not accrue while an employee is on leave without pay except military leave.

20.

SHIFT PAY

20.1 Employees working on shifts of which the majority of working hours fall between 4:00 p.m. and 12:00 midnight shall receive in addition to their regular pay an additional twenty (20) cents per hour in calendar year 1981 and twenty-five (25) cents per hour in calendar year 1982. Said differential shall be paid for all hours worked on that shift.

20.2 Employees working on shifts of which the majority of working hours fall between 12:00 midnight and 8:00 a.m. shall receive in addition to their regular pay an additional twenty-five (25) cents per hour in calendar year 1981 and thirty (30) cents per hour in calendar year 1982. Said differential shall be paid for all hours worked on that shift.

21.

LONGEVITY

21.1 Every full-time employee, temporary or permanent, classified or unclassified, of the County of Mercer, shall be paid longevity payments on a prorated basis with each salary check during the calendar year, and such longevity payment shall be considered in total with the salary for pension purposes.

Employees having completed five (5) years of continuous service will have added to their gross per annum pay an additional \$200 commencing with the first pay of the first full pay period following said anniversary of hire, and for the completion of each additional five (5) years of service calculated in the same manner using employee anniversary dates, shall have added to their gross per annum pay, an additional \$300.

Any interruption of service due to a cause beyond the control of the employee, i.e. for military service, injury, or illness, shall be considered as service for the County of Mercer for the purpose of determining the completion of said cumulative period of service with the County of Mercer. Nothing contained in this Article shall be construed to apply to any person whose employment has been terminated for any reason prior to the effective date of the adoption of this contract.

Such additional longevity payments shall be paid notwithstanding the maximum salary provided for such employment.

22.

WORK UNIFORMS
(Blue Collar)

22.1 Work uniforms will be supplied by the Employer to all full-time employees as set forth below:

a. Outside Departments. Highway, Shade Tree, Bridges and Culverts, Mosquito Control, Airport, and Park Commission will receive the following:

- (1) Initial Issue:
Two (2) winter uniforms (2 trousers, 2 shirts)
Three (3) summer uniforms (3 trousers, 3 shirts)
Two (2) three-quarter length lightweight jackets
One (1) three-quarter length jacket with hood
One (1) pair of safety shoes
- (2) Annual Replacement Issue:
One (1) winter uniform (1 trouser, 1 shirt)
One (1) summer uniform (1 trouser, 1 shirt)
- (3) Safety shoes and jackets will be replaced as needed upon authorization by the department director.
- (4) Outside departments have the option to receive five (5) orange T-shirts in place of one each winter and summer shirt.

b. Inside Departments. Administration Building, Courthouse, Youth House, Detention Center, Correction Center, Library, and personnel working at Donnelly Memorial Hospital in the following job classifications: Carpenter, Gardener, Laborer, Maintenance Repairman, Painter, Plumber, Senior Building Maintenance Worker, Senior Maintenance Repairman, Stationary Engineer, Stationary Fireman, and Truck Driver will receive the following:

- (1) Initial Issue:
Two (2) winter uniforms (2 trousers, 2 shirts)
Two (2) summer uniforms (2 trousers, 2 shirts)
One (1) three-quarter length jacket with hood
One (1) three-quarter length lightweight jacket
One (1) pair of safety shoes

- (2) Annual Replacement Issue:
One (1) winter uniform (1 trouser, 1 shirt)
One (1) summer uniform (1 trouser, 1 shirt)
- (3) Safety shoes and jackets will be replaced as needed upon authorization by the department director.

c. Donnelly Memorial Hospital. All full-time employees working in the following job classifications: Barber, Butcher, Cook, Hospital Attendant, Physical Therapy Aide, Recreation Therapy Aide, Seamstress, Senior Building Service Worker, Senior Cook, Senior Food Service Worker, Senior Laundry Worker, Senior Linen Room Attendant, Senior Recreation Therapy Aide, Senior Seamstress, and Ward Clerk will receive the following:

- (1) Initial Issue:
Three (3) uniforms
One (1) pair of shoes

d. Mercer County Airport. All full-time Airport Security Officers will receive the following:

- (1) Initial Issue:
Two (2) winter uniforms (2 trousers, 2 shirts)
Three (3) summer uniforms (3 trousers, 3 shirts)
One (1) three-quarter length jacket
One (1) winter hat
One (1) summer hat
One (1) pair of safety shoes
One (1) Black Garrison belt
One (1) black tie
- (2) Annual Replacement Issue:
One (1) winter uniform (1 trouser, 1 shirt)
One (1) summer uniform (1 trouser, 1 shirt)
- (3) The three-quarter length jacket, winter and summer hats, safety shoes, Garrison belt, and tie will be replaced as needed upon authorization by the department director.

22.2 Laundry services will be provided by the Employer for Automotive Mechanics on coveralls provided by the Employer.

22.3 In all cases where uniforms and an allowance are provided, said uniforms shall be worn. Failure to wear said uniforms when issued shall be cause for disciplinary action.

23. CLOTHING MAINTENANCE ALLOWANCE
(Blue Collar)

23.1 The Employer agrees to pay each full-time employee covered by this Agreement an annual clothing maintenance allowance for calendar years 1981 and 1982 to be used by the employee for the maintenance of his uniform based upon the following schedule:

a. \$125 Annually. All full-time employees working in those job classifications set forth in Appendix A (Blue Collar) with the exception of Airport Security Officers.

b. \$175 Annually. All full-time employees working in the job classifications of Airport Security Officer.

23.2 The allowance referred to in Paragraph 23.1 above shall be earned on a monthly basis, provided the employee works a minimum of one (1) day in any calendar month and shall be paid annually during the first week in December.

23.3 New employees, retired employees, deceased employees, or employees on an authorized leave of absence excepting educational leaves of absence or those leaves of absence provided for in Paragraph 11.1 shall be paid a prorated share of the annual clothing maintenance allowance for each calendar month in which the employee works at least one (1) day, payable during the first week in December.

23.4 Employees who voluntarily terminate their employment with the County of Mercer, excepting as provided in Paragraph 23.3 above, or whose employment is terminated for cause shall not be entitled to payment of the annual clothing maintenance allowance or any prorated portion thereof.

23.5 The annual clothing maintenance allowance shall only be applicable to those employees who are uniformed.

23.6 All full-time employees of Donnelly Memorial Hospital working in their job classifications enumerated in Paragraph 22.1c shall be reimbursed to a maximum of \$50 annually for the purchase of replacement uniforms and shoes. Said reimbursement shall commence effective with the employee's second calendar year of employment with the Hospital. In order to be eligible for this uniform reimbursement allowance, an employee shall be required to submit proof of purchase to include the purchase price of the uniforms and/or shoes to the Hospital Administrator or his designee for processing and payment. In no instance shall this reimbursement exceed a maximum of \$50 per employee annually.

24.

CLASSIFICATIONS AND JOB DESCRIPTIONS

24.1 The classifications for employees covered by this Agreement are attached hereto as Appendix A and Appendix B and by reference are made part of this Agreement.

24.2 If during the term of this Agreement the Employer determines that new job descriptions and/or classifications be established or that changes be made in existing job descriptions and/or classifications, the parties agree that they will consult with a view toward arriving at a mutually acceptable determination, including the rate of pay thereof, prior to such changes being made effective. Should the parties fail to agree, the matter will be referred to the grievance procedure commencing with Step Two of this Agreement.

24.3 The provisions of this Article do not apply to court employees covered by Rule 1:17 of the rules governing the Courts of the State of New Jersey.

25.

STRIKES AND LOCKOUTS

25.1 In addition to any other restriction under the law, the Union and its members will not cause a strike or work stoppage of any kind, nor will any employees take part in a strike, intentionally slow down the rate of work, or in any manner cause interference with or stoppage of the Employer's work.

25.2 The Employer shall follow the grievance procedure for which provision is made herein, and the Employer shall not cause any lockout.

26.

GENERAL PROVISIONS

26.1 The Employer agrees to make available one (1) locked, glass-enclosed bulletin board at each of the following locations:

Courthouse
Administration Building
Donnelly Memorial Hospital
Mercer County Garage

The said bulletin board shall be used for posting of the following notes: Union meetings, Union elections, Union election returns, Union appointments to office, and Union recreational or social affairs. Such notices shall first be approved by the Department Director.

26.2 The County agrees to provide a mileage reimbursement allowance of 19 cents per mile to all white collar employees covered by this Agreement who are required to use their own private vehicles in connection with the performance of their duties as employees of the County of Mercer.

26.3 One meal per shift will be granted to all Donnelly Memorial Hospital employees.

26.4 The provisions of this Agreement shall only apply to those employees in the unit who are on the County payroll and actively at work on or after the date of the execution of this Agreement and those former employees whose employment was terminated by death or retirement prior to the date of the execution of this Agreement.

26.5 The County agrees to post a notice regarding any promotional job vacancy. Said notice shall be posted in the office where the vacancy exists. Any employee who is interested in this posted job vacancy shall be required to make his/her interest known, in writing, to their supervisor.

27.

SEPARABILITY AND SAVINGS

27.1 If any provision of this Agreement is subsequently declared by the proper legislative or judicial authority or court of competent jurisdiction to be unlawful, unenforceable, or not in accordance with applicable statutes and/or court rules, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

Upon request of either party, the parties agree to meet immediately and renegotiate any provision so affected.

28.

TERMINATION

28.1 Subject to the terms of this Agreement and the grievance procedure, the Employer has the right and responsibility to direct the affairs of the County including the right to plan, control, and direct the operation of the equipment and work forces, to relieve employees due to lack of work, and to contract for and subcontract out services except that the employer agrees there will be no subcontracting of work which can be done by the regular work forces.

28.2 This Agreement shall be effective as of the first day of January, 1981, and shall remain in full force and effect until the 31st day of December, 1982. It shall be renewed from year to year thereafter unless either party shall give written notice of its desire to modify the Agreement. Such notice shall be by certified mail by August 18 of any succeeding year.

In the event that such notice is given, negotiations shall begin not later than 120 days prior to the anniversary date; this Agreement shall remain in full force and be effective during the period of negotiations and until notice of termination of this Agreement is provided to the other party in the manner set forth in the following paragraph.

In the event that either party desires to terminate this Agreement, written notice must be given to the other party not less than ten (10) days prior to the desired termination date which shall not be before the anniversary date set forth in the preceding paragraph.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their proper officers and attested to on the 16th day of July, 1981.

ATTEST:

COUNTY OF MERCER

Joyce L. McDade
Joyce L. McDade, Clerk
Board of Freeholders

Bill Mathesius
Bill Mathesius
County Executive

ATTEST:

AFSCME Local 2287

Beverly K. Blakey
Beverly Blakey, President
AFSCME Local 2287

John J. Merkel
John J. Merkel, Exec. Director
AFSCME Council 73

COURT CLERK'S ADDENDUM

1. Seniority for all employees covered by this Agreement who are working in the title of Senior Court Clerk or Court Clerk will be calculated from the date of initial (temporary or permanent) and continuous appointment in title. Said seniority shall only apply to courtroom assignments in the case of appointment of a new judge and/or the creation of a vacancy in an already existing courtroom assignment and shall be subject to the consent and approval of the judge assigned to a specific court. Any court clerk who voluntarily leaves a courtroom assignment or, due to personal circumstances, elects not to take a courtroom assignment, may retain seniority position for future assignments. The provisions of this clause shall in no way negate or mitigate the overall application of Article 12 of this Agreement.

2. Court Clerks who are called in to write bail shall be paid a minimum of four (4) hours pay at the rate of time and one-half their hourly rate of pay for evenings, Saturdays, and holidays and a minimum of four (4) hours pay at the rate of double time their hourly rate of pay for Sundays and after a normal workday schedule on holidays. Additional overtime payments will only be paid in those situations where a Court Clerk is required to work in excess of the initial four (4) hours.

3. Court Clerks assigned to the Juveniled Section of the County Clerk's Office shall be paid a minimum of four (4) hours at their straight time hourly rate of pay when required to perform standby duty for Detention hearings at the Youth House. Should any Court Clerks be required to report to duty at the Youth House, said personnel shall be entitled to a minimum of four (4) hours pay at the rate of time and one-half their hourly rate of pay for evenings, Saturdays, and holidays and a minimum of four (4) hours pay at the rate of double time their hourly rate of pay for Sundays and after the normal work schedule on holidays, but shall not be entitled to the four (4) hours straight time pay. Additional overtime payments will be paid only in those situations where a Court Clerk is required to work in excess of the initial four (4) hours.

4. Any overtime accrued by Court Clerks, excepting bail writing situations and Detention hearings at the Youth House, shall be paid at the employee's option at either the applicable overtime rate or with compensatory time off on an hour-for-hour basis.

5. Any Court Clerk who is disabled because of an assault or battery incurred during the performance of his duties in his assigned courtroom shall be granted a leave of absence with full pay for the entire period of disability, such leave to be limited to maximum of eighteen (18) months from the date of disability.

6. Any Court Clerk who is ordered by his judge to work during a regularly scheduled lunch period shall be granted one (1) hour of compensatory time or one (1) hour of overtime at the rate of time and one-half their hourly rate of pay, at the employee's option, provided that the employee is not granted a one hour lunch period for that day.

APPENDIX A

1981 Annual Salary Ranges
(Blue Collar)

Airport Security Officer	\$10,260-14,850
Asphalt Raker	8,640-12,472
Barber	8,454-12,851
Bridge Repairman/Repairer	10,260-15,339
Butcher	8,801-13,432
Carpenter	11,232-15,339
Cemetery Caretaker	7,992-11,271
Chauffer	7,992-11,271
Chief Mechanical Repairman	11,280-17,523
Clerk Driver	7,992-10,965
Clubhouse Attendant	7,992-11,271
Cook	9,072-12,300
Electrician	11,232-15,339
Electronics Repairer	11,232-15,339
Equipment Operator	9,828-14,042
Equipment Operator (Roads)	9,828-14,042
Equipment Operator (Sweeper)	9,828-14,042
Equipment Operator (Shade Tree)	9,828-14,042
Farmer	8,801-13,432
Garage Attendant	7,992-11,484
Gardener	8,454-12,851
Guard (LPL)	7,992-11,271
Guard - Public Property	7,992-11,271
Heavy Equipment Operator	11,232-15,339
Heavy Equipment Operator (Roads)	11,232-15,339
Heavy Equipment Operator (Crane)	11,772-16,030
Hospital Attendant	7,992-11,484
Inspector (Mosquito Control)	10,692-14,988
Laborer	8,316-11,969
Library Clerk Driver	7,992-11,354

(Blue Collar - Continued)

Mail Clerk Driver	\$ 7,992-11,840
Maintenance Repairman/Repairer	8,748-12,851
Maintenance Repairman/Repairer (Carpenter)	8,748-12,851
Maintenance Repairman/Repairer (Plumber)	8,748-12,851
Mason	10,692-14,676
Mechanic	11,232-15,339
Mechanic's Helper	8,640-12,303
Mechanical Repairman	11,232-15,339
Painter	11,232-15,339
Parking Lot Attendant	7,992-11,484
Park Maintenance Man	8,748-12,851
Payroll Supervisor	10,371-17,174
Physical Therapy Aide	7,992-12,300
Plumber	11,232-15,339
Plumber and Steamfitter	11,232-15,339
Plumber and Steamfitter (HPL)	11,232-15,339
Recreation Therapy Aide	8,124-12,300
Road Inspector	10,692-14,676
Seamstress	7,992-11,775
Senior Automotive Mechanic	11,772-16,030
Senior Building Maintenance Worker	7,992-11,484
Senior Building Service Worker	7,992-11,484
Senior Cemetery Caretaker	8,124-12,300
Senior Cook	9,396-13,432
Senior Cook-Butcher	9,547-14,676
Senior Food Service Worker	7,992-11,484
Senior Laundry Worker	7,992-11,484
Senior Linen Room Attendant	7,992-11,484
Senior Maintenance Repairman/Repairer	9,828-14,042
Sr. Maintenance Repairman/Repairer (H&AC)	9,828-14,042
Senior Mechanic	11,772-16,030
Senior Mechanical Repairman	11,772-16,030
Senior Park Maintenance Worker	9,828-14,042
Senior Recreation Therapy Aide	9,165-14,042
Senior Road Inspector	11,124-16,989
Senior Seamstress	8,454-12,851

(Blue Collar - Continued)

Senior Traffic Signal Electrician	\$11,772-16,654
Senior Tree Climber	10,260-15,359
Sign Designer, Letterer, and Processor	8,748-12,851
Stationary Engineer	11,232-15,339
Stationary Fireman	10,260-14,042
Storekeeper	9,828-14,676
Traffic Maintenance Man	8,801-14,127
Traffic Maintenance Worker	8,801-14,127
Traffic Signal Electrician	9,547-14,676
Tree Trimmer	7,992-11,271
Truck Driver	8,748-12,300
Ward Clerk	7,992-10,436
Ward Clerk (Typing)	7,992-10,436
Watchman	7,992-11,271
Watchman (LPL)	7,992-11,271
Welder	11,232-15,339
X-Ray Technician	9,828-14,764

(White Collar)

Account Clerk	\$ 7,992-10,735
Account Clerk (Typing)	7,992-10,735
Administrative Clerk - County Clerk	10,371-17,147
Administrative Clerk - Engineering	10,371-17,147
Administrative Clerk - Mosquito Control	10,371-17,147
Administrative Clerk - Tax Board	10,371-17,147
Administrative Secy. - Probation Dept.	10,371-17,147
Admitting Officer (Typing)	9,949-15,546
Assistant Pension Fund Supervisor	9,720-14,278
Asst. Chief Clerk - Prosecutor's Office	10,371-17,147
Bookkeeping Machine Operator	7,992-10,735
Cashier (Typing)	8,316-11,892
Clerk	7,992-10,735
Clerk Bookkeeper	7,992-10,735
Clerk Stenographer	8,316-11,354
Clerk Transcriber	7,992-10,853

Appendix A

1981 Annual Salary Ranges

(White Collar - Continued)

Clerk Typist	\$ 7,992-10,735
Court Clerk	10,692-17,110
Court Clerk (Transcriber)	10,692-17,110
Court Clerk (Typing)	10,692-17,110
Data Entry Machine Operator	8,640-11,892
Deputy District Court Clerk	11,280-18,806
Disposition Clerk	9,165-13,032
Docket Clerk	8,316-11,892
Docket Clerk (Typing)	8,316-11,892
Elections Clerk	8,316-11,892
Execution Clerk	9,720-14,327
Field Representative - Sr. Citizens Prgm.	10,371-15,546
Head Clerk	10,371-16,379
Head Clerk (Stenographer)	10,371-16,379
Head Elections Clerk	10,371-16,379
Index Clerk	7,992-11,354
Index Machine Operator (Typing)	7,992-11,892
Investigator Consumer Protection	9,547-14,557
Investigator, Probation (Bilingual - Spanish and English)	9,580-14,557
Investigator, Probation (Stenography)	9,530-14,557
Investigator, Probation (Typing)	9,530-14,557
Investigator, Property & Resources (Adjustor)	9,828-15,643
Legal Stenographer	8,316-12,452
Mail Clerk	7,992-10,735
Medical Records Clerk	8,316-12,452
Medical Stenographer	9,072-13,645
Medical Technician	9,072-13,645
Microfilm Operator	7,992-11,892
Microfilm System Supervisor	9,828-14,943

Appendix A

1981 Annual Salary Ranges

(White Collar - Continued)

Passport Clerk	\$ 7,992-11,892
Payroll Supervisor - Finance	10,371-16,689
Pension Fund Supervisor	10,371-16,379
Prinicpal Account Clerk	9,072-13,645
Principal Account Clerk (Stenography)	9,720-13,645
Principal Account Clerk (Typing)	9,396-13,645
Principal Bookkeeping Machine Operator	9,396-13,645
Prinicipal Clerk	9,072-13,645
Principal Clerk Bookkeeper (Stenography)	9,720-13,645
Principal Clerk Bookkeeper (Typing)	9,396-13,645
Principal Clerk Stenographer	9,720-14,943
Principal Clerk (Typist)	9,396-13,645
Principal Data Entry Machine Operator	10,371-16,739
Principal Docket Clerk	9,720-14,278
Principal Docket Clerk Typing	9,720-14,278
Principal Legal Stenographer	10,368-16,379
Probate Clerk (Typing)	9,720-14,278
Receptionist	7,992-10,735
Receptionist (Typing)	7,992-10,735
Secretarial Assistant	10,368-16,379
Secretarial Assistant (Typing)	10,368-16,379
Senior Account Clerk	8,316-12,452
Senior Account Clerk (Typing)	8,316-12,452
Senior Bookkeeping Machine Operator	8,640-11,892
Senior Cashier	9,165-14,278
Senior Clerk	8,316-11,892
Senior Clerk Bookkeeper	8,316-11,892
Senior Clerk Stenographer	8,640-12,452
Senior Clerk Transcriber	8,316-11,892
Senior Clerk Typist	8,316-11,892
Senior Court Clerk	11,232-17,717
Senior Docket Clerk	8,640-12,452
Senior Index Clerk	8,316-12,452

Appendix A

1981 Annual Salary Ranges

(White Collar - Continued)

Senior Index Machine Operator	\$ 8,316-12,452
Senior Legal Stenographer	9,828-14,943
Senior Medical Records Clerk	9,072-14,278
Senior Microfilm Operator	8,316-12,452
Senior Passport Clerk	8,316-12,259
Senior Probate Clerk (Typing)	9,828-15,643
Senior Telephone Operator	9,640-12,452
Senior Terminal Operator	9,640-12,452
Storekeeper and Laundry Supervisor	10,368-16,379
Supervising Account Clerk	10,368-16,379
Supervising Bookkeeping Machine Operator	10,371-17,147
Supervising Cashier	10,371-17,147
Supervising Clerk	10,371-16,379
Supervising Clerk Stenographer	10,371-16,379
Supervising Docket Clerk Typing	10,371-16,379
Supervising Election Clerk	10,371-16,379
Supervisor of Hospital Stores	10,371-16,379
Supervisor of Records - Probation Dept.	10,371-16,379
Supervisor of Records (Steno) - Probation Department	10,792-16,375
Telephone Operator	7,992-10,853
Telephone Operator - Receptionist	7,992-10,853
Terminal Operator	7,992-10,735
Vault Clerk	7,992-10,735

APPENDIX B

1982 Annual Salary Ranges
(Blue Collar)

Airport Security Officer	\$11,183-16,187
Asphalt Raker	9,418-13,594
Barber	9,215-14,008
Bridge Repairman/Repairer	11,183-16,720
Butcher	9,593-14,641
Carpenter	12,243-16,720
Cemetery Caretaker	8,711-12,285
Chauffer	8,711-12,285
Chief Mechanical Repairman	12,295-19,100
Clerk Driver	8,711-11,952
Clubhouse Attendant	8,711-12,285
Cook	9,888-13,407
Electrician	12,243-16,720
Electronics Repairer	12,243-16,720
Equipment Operator	10,713-15,306
Equipment Operator (Roads)	10,713-15,306
Equipment Operator (Shade Tree)	10,713-15,306
Equipment Operator (Sweeper)	10,713-15,306
Farmer	9,593-14,641
Garage Attendant	8,711-12,518
Gardener	9,215-14,008
Guard (LPL)	8,711-12,285
Guard - Public Property	8,711-12,285
Heavy Equipment Operator	12,243-16,720
Heavy Equipment Operator (Roads)	12,243-16,720
Heavy Equipment Operator (Crane)	12,831-17,473
Hospital Attendant	8,711-12,518
Inspector (Mosquito Control)	11,654-16,337
Laborer	9,064-13,046
Library Clerk Driver	8,711-12,376

Appendix B

1982 Annual Salary Ranges

(Blue Collar - Continued)

Mail Clerk Driver	\$ 8,711-12,906
Maintenance Repairman/Repairer	9,585-14,008
Maintenance Repairman/Repairer (Carpenter)	9,535-14,008
Maintenance Repairman/Repairer (Plumber)	9,535-14,008
Mason	11,654-15,997
Mechanic	12,243-16,720
Mechanic's Helper	9,418-13,410
Mechanical Repairman	12,243-16,720
Painter	12,243-16,720
Parking Lot Attendant	8,711-12,518
Park Maintenance Man	9,535-14,008
Payroll Supervisor	11,304-18,720
Physical Therapy Aide	8,711-13,407
Plumber	12,243-16,720
Plumber and Steamfitter	12,243-16,720
Plumber and Steamfitter (HPL)	12,243-16,720
Recreation Therapy Aide	8,855-13,407
Road Inspector	11,654-15,997
Seamstress	8,711-12,835
Senior Automotive Mechanic	12,831-17,473
Senior Building Maintenance Worker	8,711-12,518
Senior Building Service Worker	8,711-12,518
Senior Cemetery Caretaker	8,855-13,407
Senior Cook	10,242-14,641
Senior Cook-Butcher	10,406-15,997
Senior Food Service Worker	8,711-12,518
Senior Laundry Worker	8,711-12,518
Senior Linen Room Attendant	8,711-12,518
Senior Maintenance Repairman/Repairer	10,713-15,306
Sr. Maintenance Repairman/Repairer (H&AC)	10,713-15,306
Senior Mechanic	12,831-17,473
Senior Mechanical Repairman	12,831-17,473
Senior Park Maintenance Worker	10,713-15,306
Senior Recreation Therapy Aide	9,990-15,306
Senior Road Inspector	12,125-18,518
Senior Seamstress	9,215-14,008

Appendix B

1982 Annual Salary Ranges

(Blue Collar - Continued)

Senior Traffic Signal Electrician	\$12,831-18,153
Senior Tree Climber	11,183-16,741
Sign Designer, Letterer, and Processor	9,535-14,008
Stationary Engineer	12,243-16,720
Stationary Fireman	11,183-15,306
Storekeeper	10,713-15,997
Traffic Maintenance Man	9,593-15,398
Traffic Maintenance Worker	9,593-15,398
Traffic Signal Electrician	10,406-15,997
Tree Trimmer	8,711-12,285
Truck Driver	9,535-13,407
Ward Clerk	8,711-11,375
Ward Clerk (Typing)	8,711-11,375
Watchman	8,711-12,285
Watchman (LPL)	8,711-12,285
Welder	12,243-16,720
X-Ray Technician	10,713-16,093

(White Collar)

Account Clerk	\$ 8,711-11,701
Account Clerk (Typing)	8,711-11,701
Administrative Clerk - County Clerk	11,304-18,690
Administrative Clerk - Engineering	11,304-18,690
Administrative Clerk - Mosquito Control	11,304-18,690
Administrative Clerk - Tax Board	11,304-18,690
Administrative Secy. - Probation Dept.	11,304-18,690
Admitting Officer (Typing)	10,844-16,945
Assistant Pension Fund Supervisor	10,595-15,563
Asst. Chief Clerk - Prosecutor's Office	11,304-18,690
Bookkeeping Machine Operator	8,711-11,701
Cashier (Typing)	9,064-12,962
Clerk	8,711-11,701
Clerk Bookkeeper	8,711-11,701
Clerk Stenographer	9,064-12,376
Clerk Transcriber	8,711-11,830

Appendix B

1982 Annual Salary Ranges

(White Collar - Continued)

Clerk Typist	\$ 8,711-11,701
Court Clerk	11,654-18,650
Court Clerk (Transcriber)	11,654-18,650
Court Clerk (Typing)	11,654-18,650
Data Entry Machine Operator	9,418-12,962
Deputy District Court Clerk	12,295-20,499
Disposition Clerk	9,990-14,205
Docket Clerk	9,064-12,962
Docket Clerk (Typing)	9,064-12,962
Elections Clerk	9,064-12,962
Execution Clerk	10,595-15,616
Field Representative - Sr. Citizens Prgm.	11,304-16,945
Head Clerk	11,304-17,853
Head Clerk (Stenographer)	11,304-17,853
Head Elections Clerk	11,304-17,853
Index Clerk	8,711-12,376
Index Machine Operator (Typing)	8,711-12,962
Investigator Consumer Protection	10,406-15,867
Investigator, Probation (Bilingual - Spanish and English)	10,388-15,867
Investigator, Probation (Stenography)	10,388-15,867
Investigator, Probation (Typing)	10,388-15,867
Investigator, Property & Resources (Adjustor)	10,713-17,051
Legal Stenographer	9,064-13,573
Mail Clerk	8,711-11,701
Medical Records Clerk	9,064-13,573
Medical Stenographer	9,888-14,873
Medical Technician	9,888-14,873
Microfilm Operator	8,711-12,962
Microfilm System Supervisor	10,713-16,298

Appendix B

1982 Annual Salary Ranges

(White Collar - Continued)

Passport Clerk	\$ 8,711-12,962
Payroll Supervisor - Finance	11,304-18,191
Pension Fund Supervisor	11,304-17,853
Principal Account Clerk	9,888-14,873
Principal Account Clerk (Stenography)	10,595-14,873
Principal Account Clerk (Typing)	10,242-14,873
Principal Bookkeeping Machine Operator	10,242-14,873
Principal Clerk	9,888-14,873
Principal Clerk Bookkeeper (Stenography)	10,595-14,873
Principal Clerk Bookkeeper (Typing)	10,242-14,873
Principal Clerk Stenographer	10,595-16,298
Principal Clerk (Typist)	10,242-14,873
Principal Data Entry Machine Operator	11,304-17,853
Principal Docket Clerk	10,595-15,563
Principal Docket Clerk Typing	10,595-15,563
Principal Legal Stenographer	11,301-17,853
Probate Clerk (Typing)	10,595-15,563
Receptionist	8,711-11,701
Receptionist (Typing)	8,711-11,701
Secretarial Assistant	11,301-17,853
Secretarial Assistant (Typing)	11,301-17,853
Senior Account Clerk	9,064-13,573
Senior Account Clerk (Typing)	9,064-13,573
Senior Bookkeeping Machine Operator	9,418-12,962
Senior Cashier	9,988-15,563
Senior Clerk	9,064-12,962
Senior Clerk Bookkeeper	9,064-12,692
Senior Clerk Stenographer	9,418-13,573
Senior Clerk Transcriber	9,064-12,962
Senior Clerk Typist	9,064-12,692
Senior Court Clerk	12,243-19,312
Senior Docket Clerk	9,418-13,573
Senior Index Clerk	9,064-13,573

Appendix B

1982 Annual Salary Ranges

(White Collar - Continued)

Senior Index Machine Operator	\$ 9,064-13,573
Senior Legal Stenographer	10,713-16,288
Senior Medical Records Clerk	9,888-15,563
Senior Microfilm Operator	9,064-13,573
Senior Passport Clerk	9,064-13,362
Senior Probate Clerk (Typing)	10,713-17,051
Senior Telephone Operator	9,418-13,573
Senior Terminal Operator	9,418-13,573
Storekeeper and Laundry Supervisor	11,301-17,853
Supervising Account Clerk	11,301-17,953
Supervising Bookkeeping Machine Operator	11,304-18,690
Supervising Cashier	11,304-18,690
Supervising Clerk	11,304-17,853
Supervising Clerk Stenographer	11,304-17,853
Supervising Docket Clerk Typing	11,304-17,853
Supervising Election Clerk	11,304-17,853
Supervisor of Hospital Stores	11,304-17,853
Supervisor of Records - Probation Dept.	11,304-17,853
Supervisor of Records (Steno) - Probation Department	11,763-17,853
Telephone Operator	8,711-11,830
Telephone Operator - Receptionist	8,711-11,830
Terminal Operator	8,711-11,701
Vault Clerk	8,711-11,701

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Date _____

July 14, 1981

FREEHOLDER	Aye	Nay	N.V.	A.B.	Res.	Sec.	FREEHOLDER	Aye	Nay	N.V.	A.B.	Res.	Sec.
Carabelli	X						Sigmund				X		
Gmitter	X					✓	Watson	X					
Inverso	X				✓		Sollami	X					
Klepper				X									

X—Indicates Vote A.B.—Absent N.V.—Not Voting
 Res.—Resolution Moved Sec.—Resolution Seconded